



Caledonia County Fair
Concessions Manager
P.O. Box 271
Danville, VT 05828

March 1, 2017

Dear Vendor:

We are inviting you to return and be a part of the 2017 Caledonia County Fair to be held August 23rd - August 27th. Please take the time to fill out and return the enclosed concession/exhibit contract. A couple of items need your attention and must improve in 2017:

- **Completed signed contacts must be returned by May 1, 2017 to reserve your space**
- **Insurance certificates must be received by Aug 1st or \$125 fee will be added to total due**

Here are a few things that we'd like to review, many of which are a result of the fair directors continued efforts for fair improvement. We encourage your participation and value your input on what can or should be done differently to improve the fair.

- **Opening:**
 - The fair will not open until 4pm Wednesday 8/23 with our 2nd year of \$30 car load admission. Set up for concessions will remain as in the past Sunday – Wednesday by noon. All exhibits must be set up and ready by noon 8/23 for gate opening @ 4pm.
- **Entertainment:**
 - The entertainment committee works very hard to provide 5 days of excitement for our fair. Here is the current plan for this year:
Wednesday - ATV Event Thursday - Demo
Friday - 4x4 Truck Pull Saturday – Concert Sunday - Demo
- **Recycling Program:**
 - Trash continues to be a big expense and we ask all vendors to do what they can in reducing waste. We are in the process of making improvements to our recycling program. All vendors will be required to participate in mandatory recycling.
- **Hours of Operation:**
 - All vendors are reminded that they must stay in contact with the concession manager if they are not able to comply with the hours of operation requirements.

Inside Vendors (CNB Building & Grand Stand spaces)

Wednesday	3pm – 8pm
Thursday & Friday	Noon – 9pm
Saturday	11am – 9pm
Sunday	11am – 8pm

Outside Vendors (minimum hours based on location)

Wednesday	3pm – 10pm
Thursday & Friday	11am – 11pm
Saturday	10am – 11pm
Sunday	10am – 9pm

The continued improvements to our grounds and facilities, along with our increased entertainment budget, will ensure long term growth & prosperity for our vendor partners.

Regards,
Chris & Pam Vance