

## Caledonia County Fair - Lyndonville, Vermont

### Concession/ Exhibitor Rules & Regulations

1. Returning Vendor contracts must be received by May 1<sup>st</sup>. New Vendor contracts & full payment must be made by July 1<sup>st</sup> for guaranteed space. **No refunds after July 1<sup>st</sup>**  
CCF reserves the right to reassign space not reserved by June 1st.
2. Set-up & removal: Set-up to take place Monday – Wednesday prior to the start of the fair. All exceptions must be approved by the concession manager. Each concessionaire must check with the concession manager before set-up. **All concessions** must be set-up by Wednesday at Noon and shall **remain** in place until 9pm on Sunday.
3. Concessionaires may sell only those items specifically listed on contract signed and submitted to CCF. Concession manager has sole right to limit items which may be sold.
4. Tent stakes, exhibitor vehicles, etc. must stay within boundaries of space actually rented.
5. No concessionaire activity shall interfere with the display or activity of any other concessionaire. No raffles are allowed unless approved by the concession manager.
6. No one will be permitted to sublet or transfer the whole or any part of the space rented to him/her or display anything not specified in the contract.
7. One standard 110 volt electrical outlet is provided with each booth. It is suggested that you have extension cords with you. **\$50 fee for additional power, all connections done by CCF**
8. All concessions & exhibits must be manned & open during fair activity hours. Any vendor not complying with the hours of operation or breaking down booth prior to the end of the fair without the concession manager approval will not be asked back. Minimum Hours:  
**Inside Vendors** (CNB Building & Grand Stand spaces)

Wednesday	3pm – 8pm
Thursday & Friday	Noon – 9pm
Saturday	11am – 9pm
Sunday	11am – 8pm

**Outside Vendors** (minimum hours based on location)

Wednesday	3pm – 10pm
Thursday & Friday	11am – 11pm
Saturday	10am – 11pm
Sunday	10am – 9pm
9. The fair management reserves the right to determine the eligibility of any company or product for inclusion in the show. The exhibitor agrees that its exhibit shall be admitted and shall remain from day to day solely in strict compliance with the Rules & Regulations
10. Caledonia County Fair Association and its members will not be responsible for the safety & security of exhibits against loss or damage by fire, theft, accident or other destructive causes. By acceptance of this agreement, the exhibitor expressly releases them of and from any and all liability or any expense, damage, injury or loss to exhibitor from any causes.
11. Concessionaires/ Exhibitors must furnish the Caledonia County Fair with \$1,000,000 worth of liability insurance with Caledonia County Fair Association named as co-insurer. A copy of policy **MUST** be provided before the start of the fair. Rider policy is available for **\$125.00**
12. Exhibitors are liable for any damage caused to buildings or property as determined by CCF
13. Allocation of a specific space will be made in the order which signed contracts & deposits are received. Fair management reserves the right to final choice.
14. Each paid exhibitor will be given **10 concession** passes in August. Exhibitors must exchange passes daily for exhibitor wristbands for admission to the fairgrounds. **Exhibitors must wear an exhibitor wristband at all times**. Additional passes are available for \$5.00 each. Please ensure that everyone working your area has an exhibitor pass to enter the grounds. **If they don't, they will be expected to pay full admission price. No refunds!**
15. The sale or display of confederate flags and/ or confederate flag merchandise is prohibited.
16. Any and all matters or questions not specifically covered by the preceding Rules & Regulations shall be subject to the decision of the fair management. The fair management shall have the full power to interpret, amend and enforce these rules & regulations providing any amendments are brought to the notice of the exhibitor.

All correspondence relating to the fair should be directed to:

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